

EXPANDED DISPATCH RECORDER, D-110

FINAL EXAM

30 possible points

1. Name the two dispatch organizations and describe what they do. (2 pts.)

2. List four functional areas in a typical expanded dispatch organization. (4 pts.)

3. Which of the following are responsibilities of an Expanded Dispatch Recorder (EDRC)? Check correct answers. (1 pt.)
 - Provide information to the media
 - Maintain status of resources
 - Brief agency administrator
 - Process resource orders
 - Receive, communicate, and document information

4. List two positions in the expanded dispatch organization. (2 pts.)

5. Which of the following contacts does an EDRC handle and which need to be transferred to a supervisor? Write **E** for EDRC or **S** for Supervisor. (4 pts.)

E or S	Contact
	Cache
	Media
	Ordering Manager (ORDM)
	Public

6. List two types of information an EDRC should receive during the initial briefing. (2 pts.)

7. List two possible types of information to include in a shift briefing. (2 pts.)

8. What does the acronym UTF represent? (1 pt.)

9. What Geographic Area Coordination Center (GACC) is your home unit located in? (1 pt.)

10. Name two types of communication methods an EDRC uses? (2 pts.)

11. Name two reasons documentation is important? (2 pts.)

12. Name three examples of interpersonal skills an EDRC needs? (3 pts.)

13. Scenario: At the end of a shift, an overhead resource calls the EDRC (overhead desk) to relay that she is ill and will be 24 hours later than expected. (4 pts.)

As the overhead desk EDRC, what would you do?